

MEETING MINUTES

Board: Scintilla Charter Academy, Inc.
Board Meeting: September 24, 2015

School(s): Scintilla Charter Academy

The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.

Date:	Start	End	Next Meeting:	Next time:	Prepared by:
September 24, 2015	6:00 PM	7:30 PM	October 29, 2015	6:00 PM	E. Santana/J. Denham
Meeting Location:					
2171 East Park Ave., Valdosta, GA 31602					

Attended by:	
Jerry Jennett Eric Tillman Garrett Copeland Jeremy Baker Zachary Cowart	Mandy Avera, Dean of Students & School Support Julie Hiers, Principal Others: Ann Lukens, Moody AFB Anita
Highlights:	

CALL TO ORDER

Pursuant to public notice, the meeting commenced at 6:00 P.M.

I. Administrative Functions

- **Executive Session** – A motion was made to enter into Executive Session by Mr. Jeremy Baker. Mr. Jerry Jennett made a second to the motion. The motion was passed unanimously and the board went into Executive Session.

II. School Related Reports

- **Enrollment Update** – Mandy Avera presented an enrollment update that follows:
K-89
1-81
2-80
3-77
4-73
- **Nutrition Update** – Mandy Avera informed the board that free & reduced lunch forms would be distributed to SCA families on October 1. The school's nutrition agreement has been approved by the state and the next step is vendor approval.

- **Training** – Mrs. Avera and Mrs. Hiers discussed plans for upcoming technology and evaluation training.
- **Security Update** – Estimate for glass across the front office window was \$1,900. Mr. Jeremy Baker made a motion to move forward with purchasing and installing security glass across the front office window. Mr. Garret Copeland made a second to the motion. The motion passed unanimously.

III. Financial Report

- **Financials** – Eric Tillman presented the budget to the board and Jeremy Baker made a motion to approve the budget as presented. Jerry Jennett made a second to this motion and it passed unanimously.
- **Employee Benefits** – Jeremy Baker made a motion to approve Tom Thomas, Horace Mann and Partners Health Benefits as the supplemental insurance providers for SCA. A second was made by Enid Santana. The motion passed unanimously.

IV. OLD BUSINESS –

- None

V. NEW BUSINESS

- **Personnel Needs** – Mandy Avera presented the recommendation that SCA hire a Part Time ESOL Instructor and Self-Contained Special Education Para-pro. A motion was made by Jeremy Baker to approve the addition of these positions. Jerry Jennett seconded the motion. The motion passed unanimously.
- **Dismissal Time** – Mandy Avera presented the recommendation to keep the school dismissal time at 3:15pm. She stated that this lies within the state mandated times and does not cut into our 70 minute instructional blocks. A motion to continue dismissal at 3:15pm was Jerry Jennett and seconded by Jeremy Baker. The motions passed unanimously.

- VI. **OPEN FORUM** - Ann Lukens of Moody Air Force Base expressed concern that the Georgia Military Family Act was not included in our attendance policy. She also shared resources and information about the impact deployment can make on children of military families. The board assured her that the attendance issue was an oversight and that the provision would be added to SCA's attendance policy.

VII. Next Meeting Date

The next meeting is scheduled for Thursday, October 29 at 6:00 PM in the Media Center at Scintilla Charter Academy.

VIII. ADJOURNMENT

There being no further business, motion was made by Jeremy Baker and second by Eric Tillman. Motion passed.

Zachary Cowart, Board Chair

Date: _____