

MEETING MINUTES

Board: Scintilla Charter Academy
Board Meeting: October 29, 2015

School(s): Scintilla Charter Academy

The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.

Date:	Start	End	Next Meeting:	Next time:	Prepared by:
October 29, 2015	6:13 PM	8:35 PM	November 19, 2015	6:00 PM	J. Denham
Meeting Location:					
2171 East Park Ave., Valdosta, GA 31602					

Attended by:	
Jerry Jennett Jeremy Baker Eric Tillman Enid Santana (via phone) Zachary Cowart	Danny Brewington, Ed Innovation Partners Cass Robinson, Inspire Educators/Founding Leader Mandy Avera, Dean of Students & School Support Julie Hiers, Principal Jennifer Denham, Communications Manager
Absent: Garrett Copeland	Others: Ann Lukens, Moody AFB Amy Reese, True North Anita Russell, True North Hannah Erb-Summers, SCA Art Teachers Lauren Baker, SCA 2 nd grade teacher
Highlights:	

CALL TO ORDER

Pursuant to public notice, the meeting commenced at 6:13 P.M.

I. Administrative Functions

- **Approval of Minutes** – A motion was made by Eric Tillman to move the approval of September’s minutes to the November meeting. Jerry Jennett made a second to the motion and the motion passed unanimously.

II. School Related Reports

- **Security Update** – Mandy Avera reported that SCA’s School Resource Officer, Jason Glass, started at the school on October 26. He will continue to provide suggestions and input on school safety procedures as he settles in to his new role. The school held its first fire drill on 10/29 and talked through issues with local fire officials to streamline the fire procedures.

- **Student Enrollment** – Mandy Avera updated the board on the current enrollment numbers for the school. Enrollment is currently at 398 with two new students being added the week of the meeting in first and fourth grade. She also reported that FTE had been submitted and signed off on with no errors.
- **Nutrition Update** – Jennifer Denham provided a brief update on school nutrition. Mandy Avera and Jennifer Denham met with area directors from the Georgia Department of Education's School Nutrition Department to walk through all of the steps to certify students for free or reduced lunch. They also discussed vendor approval and the steps that will be taken to help us get into compliance with the National School Lunch program. Another meeting with DOE representatives has been set for November 12 to follow up on progress and address any issues.
- **Training and Professional Development** – Mrs. Mandy Avera reported that Darton Watson of Reading Comprehensive Solutions would be training reading and writing teachers in the upcoming weeks. All staff will be required to attend a mandatory safety training on November 6 to address active shooter and other safety threats. Nextstep Technology will be training teachers on the use of their projectors and other classroom technology, as well as sharing best practices for technology use on November 6 after the safety meeting. Eric Tillman will meet with leadership staff to train on financial procedures.

III. Financial Report

- **Financials** – Mr. Eric Tillman explained that a detailed financial report would be presented at the next meeting and that the school is operating on budget.

IV. OLD BUSINESS –

None

V. NEW BUSINESS

- **Playground Vendor** – Eric Tillman presented the recommendation of GameTime as SCA's playground vendor under the condition that the funds be raised to pay for the equipment. A motion was made by Eric Tillman and seconded by Jeremy Baker to approve GameTime as the vendor. The motion was passed unanimously.
- **Fencing Proposal** – A motion was made by Jeremy Baker to table the vote on the fencing proposal until the board could clarify them. Eric Tillman made a second to the motion. The motion was passed unanimously.
- **Request for Use of School Building** – A motion was made by Jeremy Baker to table the request for use of the school building until further research could be done and policies presented. Eric Tillman made a second to the motion. The motion was passed unanimously.
- **Retirement Plans** – Eric Tillman will review contracts on which retirement plan will be offered to the staff and report findings at the next meeting.
- **Bank Accounts** – True North has requested the school set up an account at Guardian Bank to draw down rent each month. Eric Tillman will facilitate this action.

VI. EXECUTIVE SESSION

- A motion was made by Chairman Cowart to go into executive session for the purpose of discussing personnel matters. Jerry Jennett made a second to the motion. The motion passed unanimously.

VII. OPEN FORUM – No discussion

VIII. Next Meeting Date

The next meeting is scheduled for Thursday, November 19 at 6:00pm in the Scintilla Charter Academy Media Center.

IX. ADJOURNMENT

There being no further business, motion was made by Jerry Jennett and seconded by Chairman Cowart to adjourn the Scintilla Charter Academy Board Meeting. Motion passed. The meeting adjourned at 8:15 PM with Peace and Harmony Prevailing.

Zachary Cowart, Board Chair

Date: _____