

MEETING MINUTES

Board: Scintilla Charter Academy
Board Meeting: December 13, 2016

School: Scintilla Charter Academy

The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.

Date:	Start	End	Next Meeting:	Next time:	Prepared by:
December 13, 2016	5:00 PM	5:10 PM	January 31, 2016	6:00 PM	J. Denham
Meeting Location:					
2171 East Park Ave., Valdosta, GA 31602					

Attended by:	
Eric Tillman Zachary Cowart Garrett Copeland Jerry Jennett Enid Santana Jeremy Baker	Staff: Mandy Avera, Dean of Students & School Support Amanda Miller, Special Programs Director Jennifer Denham, Director of Communications Angela Chastain, Finance Director Others:
Highlights:	

CALL TO ORDER

Pursuant to public notice, the meeting commenced at 5:00 P.M.

I. Administrative Functions

- **Approve Agenda for December 13, 2016 meeting.**
A motion was made by Jeremy Baker to amend and approve the agenda with the addition of the adoption of an amended Parent/Eligible Student Data Privacy Complaint Policy. A second was made by Jerry Jennett. The motion passed with a unanimous vote.
- **Approve Minutes from November 29, 2016 meeting.**
Motion to approve the minutes from November 29, 2016 was made by Enid Santana, second by Jerry Jennett, the motion carries with a unanimous vote.

II. New Business

- **Parent/Eligible Student Data Complaint Policy** – GADOE has required that an amended policy be adopted by January 1, 2017. This policy provides a formal process for parents to address complaints if possible. We already have policy in place but updated to modify to states policy and addition of parent complaint form.

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A motion was made by Jerry Jennett, second Enid Santana. The motion passed unanimously.

III. FINANCIAL REPORT

Mandy Avera introduced Angela Chastain to the board as the new Finance Director. Eric Tillman reported that the Finance Committee met last week and all financials are in good standing.

IV. SCHOOL RELATED REPORT

- **Commission Visit** – Mandy Avera reported that the SCSC visited the school on Friday, December 9th for SCA’s annual monitoring visit. Gregg Stevens, Katie Matheny and Terrance Washington conducted the visit and stayed at the school for approximately 2.5 hours. During the visit they discussed the academic, operational and financial operations of the school. We talked through everything and felt positive about the visit. Within the next few weeks we will receive a letter with findings or corrective actions if there are any and this will be shared out to the board.
- **Report on Three Dimensions of Student Achievement** – Mrs. Miller presented the rubric that will be used to collect the information to be able to measure the dimensions of achievement. This will become a regular report to the board month to month and teachers will be trained on how it will be used school wide during our January in-service training.

V. OPEN FORUM

No participation

VI. NEXT MEETING DATE

January 31 at 6:00pm in the SCA Media Center.

VII. ADJOURNMENT

The meeting adjourned at 5:10pm. A motion to adjourn was made by Enid Santana. A second was made by Garrett Copeland. The motion passed unanimously.

Zachary Cowart, Board Chair

Date: _____