

## MEETING MINUTES

**Board:** Scintilla Charter Academy  
**Board Meeting:** January 31, 2017

**School:** Scintilla Charter Academy

*The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.*

Date:	Start	End	Next Meeting:	Next time:	Prepared by:
January 31, 2017	6:00 PM	6:14 PM	February 28, 2017	6:00 PM	J. Denham
<b>Meeting Location:</b>					
2171 East Park Ave., Valdosta, GA 31602					

<b>Attended by:</b>	
Eric Tillman Zachary Cowart Garrett Copeland Jerry Jennett Enid Santana Jeremy Baker	<b>Staff:</b> Mandy Avera, Dean of Students & School Support Amanda Miller, Special Programs Director Jennifer Denham, Director of Communications Danny Brewington, Ed Innovation Partners  <b>Others:</b> Daniel DeMerssamen, Valdosta Daily Times Darren Hill, Moody Air Force Base Olivia McCarty, True North
<b>Highlights:</b>	

### **CALL TO ORDER**

Pursuant to public notice, the meeting commenced at 6:00 P.M.

#### **I. Administrative Functions**

- **Approve Agenda for January 31, 2017 meeting.**  
A motion was made by Jeremy Baker to approve the agenda. A second was made by Jerry Jennett. The motion passed with a unanimous vote.
- **Approve Minutes from December 13, 2016 meeting.**  
Motion to approve the minutes from December 13, 2016 was made by Jeremy Baker, second by Garrett Copeland, the motion carries with a unanimous vote.

#### **II. New Business**

- **Financial Policy Amendments** – Mrs. Avera explained that several adjustments have been made to the Financial Policies and procedures and requested the board vote to accept the changes. The changes mainly consist of title changes as the personnel in the business office has changed. A motion was made by Jerry Jennet

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to approve the changes as presented. Enid Santana seconded the motion and the vote passed unanimously.

- **Meeting Minutes Amendments** – Mrs. Denham explained that an error in meeting minutes was pointed out during the SCSC monitoring visit regarding the wording regarding entering executive session during the October and November 2015 and February 2016 meetings. She indicated that the change added the wording “for the purpose of discussing personnel” to the minutes. A motion was made by Jerry Jennett to approve the amended minutes. Jeremy Baker made a second to the motion and the motion passed unanimously.

### III. FINANCIAL REPORT

Eric Tillman reported that the school is operating within budget and in good standing.

### IV. SCHOOL RELATED REPORT

- **Federal Programs** – Amanda Miller reported that the Title I, Title II, and Special Ed Programs are all in place and money is being drawn down as it is spent. The Title I budget was amended and approved in December to reflect expenditures.
- **Open House** – Mandy Avera reported that SCA held two Open House events for prospective families on December 8<sup>th</sup> and January 10<sup>th</sup>. We had approximately 30 families attend each Open House, which included an introduction to our academic approach, a tour of each grade, and a performance by our third grade scholars. After the performance, Mrs. Denham explained the lottery process and answered individual questions. We were pleased with the turnout and the applications that came from the events.
- **Christmas Around the World** – Mrs. Avera reported that SCA held a school-wide event called Christmas Around the World on December 15<sup>th</sup> as a way to celebrate the holidays while also engaging in students in a meaningful learning experience. All scholars participated and each grade level was assigned a country to research the holiday traditions of that country. Scholars took passports to the seven countries and created crafts and enjoyed food from the countries. We had over 40 parents participate in the event and we intend to continue this tradition during the holidays each year.
- **Field Work** – Mrs. Denham reported that several meaningful field work opportunities have already taken place this year with several others planned. Our Second and fifth grade scholars visited the Lowndes County Government Complex and learned about government in action. Our fourth grade scholars, while learning about force and motion in their class work, visited SGMC and were able to operate the DaVinci Surgical Robot. These scholars also toured Valdosta State University’s Health Sciences building and explored the classes and careers available in the health sciences field. On the same day, first grade scholars visited Lake Haven Nursing Home and visited with residents, sang Christmas carols, and delivered handmade cards. We currently have a trip scheduled for March with third grade scholars. They will visit VSU to watch a theatrical performance by the fine arts

students. It will include a tour and question and answer session that ties into their next module that explores theatrical performance as it relates to language arts and writing.

- **Admissions Update** – Mrs. Denham reported that today was the deadline for accepting applications for the 2017-2018 school year. The school received 147 applications with a bulk of those being in kindergarten. She explained that 39 spots in kindergarten have already been taken by siblings of currently enrolled scholars. The lottery will take place on Tuesday, February 7<sup>th</sup> at 6:00 pm in the school’s dining room and is open to the public and administered by a third party from VSU.

**V. OPEN FORUM**

No participation.

**VI. NEXT MEETING DATE**

February 28th at 6:00pm in the SCA Media Center.

**VII. ADJOURNMENT**

The meeting adjourned at 6:14 pm. A motion to adjourn was made by Jerry Jennett. A second was made by Enid Santana. The motion passed unanimously.

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Zachary Cowart, Board Chair

Date: \_\_\_\_\_