

## **MEETING MINUTES**

**Board:** Scintilla Charter Academy  
**Board Meeting:** February 27, 2018

**School:** Scintilla Charter Academy

*The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.*

<b>Date:</b>	<b>Start</b>	<b>End</b>	<b>Next Meeting:</b>	<b>Next time:</b>	<b>Prepared by:</b>
February 27, 2018	6:02 PM	6:35 PM	March 27, 2018	6:00 PM	J. Denham
<b>Meeting Location:</b>					
2171 East Park Ave., Valdosta, GA 31602					

<b>Attended by:</b>	
Zachary Cowart Jerry Jennett Garrett Copeland Jeremy Baker Eric Tillman	<b>Staff:</b> Mandy Avera, Dean of Students & School Support Amanda Miller, Director of Academic Enhancement Jennifer Denham, Director of Communications Angela Chastain, Director of Finance  <b>Others:</b>
<b>Highlights:</b>	

### **CALL TO ORDER**

Pursuant to public notice, the meeting commenced at 6:00 P.M.

#### **I. Administrative Functions**

- **Approve Agenda for the February 27, 2018 meeting**

Zachary Cowart presented an amendment to the agenda to add one action item to authorize the SCA's administration to proceed with an amendment to the charter to add middle grades. A motion was made by Jerry Jennett to accept the amended agenda as presented by Mr. Cowart and Jeremy Baker offered a second. The motion passed unanimously.

- **Approve the Minutes from January 9, 2018 meeting**

Zachary Cowart presented the minutes from the January 9<sup>th</sup> meeting. Garrett Copeland made a motion to accept the minutes as presented and Eric Tillman offered a second. The motion passed unanimously.

#### **II. New Business**

##### **Financial Policy & Procedure Updates**

*Scintilla Charter Academy*

Angela Chastain presented some necessary changes to SCA's Financial Policies & Procedures that stemmed from the annual review of the document. Mrs. Chastain expressed that the changes were not related to the audit or commission visit, but are presented as an annual alignment with changes in state or federal best practices. A motion was made by Eric Tillman to approve the revisions and Jerry Jennett offered a second. The vote passed unanimously.

### **Charter Amendment**

Mandy Avera explained to the board that the current team feels that SCA is in a good place financially, academically and with positive momentum to move forward with amending the school's charter to add middle grades one grade at a time starting with 6<sup>th</sup> grade. Mrs. Avera requested that the board authorize the administration to draft and present a charter amendment to add middle grades to the SCSC. A motion to authorize the administrators to move forward was offered by Jerry Jennett. Jeremy Baker seconded the motion and it passed unanimously.

## **III. School-Related Reports**

**Enrollment Update** – Mandy Avera explained that the current enrollment is holding steady at 476.

**Federal Programs**—Amanda Miller explained that we are still drawing down Federal funds. She explained that SCA administration attended an informational meeting regarding the consolidation of federal and state funds. Mrs. Miller informed the board that consolidating the funds will allow for more flexibility to utilize the funds to best serve the needs of SCA scholars. SCA will be moving forward with the process to consolidate funds.

**Application Window & Lottery Update** – Jennifer Denham informed the board that the admissions window took place from January 1<sup>st</sup>-31<sup>st</sup>. SCA had 260 applicants in total. The lottery went well and we offered 37 spots for kindergarten, 1 spot for 1<sup>st</sup> grade, 2 spots for 4<sup>th</sup> grade and 4 spots for 5<sup>th</sup> grade. We have had a large number of scholars enroll that were offered spots, however, the waiting lists are lengthy in most grades.

Kindergarten: 69

1<sup>st</sup>: 43

2<sup>nd</sup>: 33

3<sup>rd</sup>: 21

4<sup>th</sup>: 20

5<sup>th</sup>: 8

## **VI. OPEN FORUM**

No participation.

**VI. NEXT MEETING DATE**

March 27, 2018 at 6:00 pm in the SCA Media Center.

**VII. ADJOURNMENT**

Motion to adjourn was made by Garrett Copeland and seconded by Jeremy Baker.  
The voted passed unanimously and the meeting adjourned at 6:35.

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Zachary Cowart, Board Chair

Date: \_\_\_\_\_