

MEETING MINUTES

Board: Scintilla Charter Academy
Board Meeting: February 28, 2017

School: Scintilla Charter Academy

The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.

Date:	Start	End	Next Meeting:	Next time:	Prepared by:
February 28, 2017	6:01 PM	6:09 PM	March 21, 2017	6:00 PM	J. Denham
Meeting Location:					
2171 East Park Ave., Valdosta, GA 31602					

Attended by:	
Eric Tillman Garrett Copeland Jerry Jennett Enid Santana Jeremy Baker	Staff: Mandy Avera, Dean of Students & School Support Amanda Miller, Special Programs Director Jennifer Denham, Director of Communications Danny Brewington, Ed Innovation Partners Others: Daniel DeMerssamen, Valdosta Daily Times Darren Hill, Moody Air Force Base Anita Russell, True North Kristin Bembry, Parent Stephanie Young, Parent Catherine McGahee, Parent
Highlights:	

CALL TO ORDER

Pursuant to public notice, the meeting commenced at 6:01 P.M.

I. Administrative Functions

- **Approve Agenda for February 28, 2017 meeting.**
Jeremy Baker made a motion to approve the agenda as presented. Enid Santana then made a motion to amend the agenda to add the following action item:
Approval for the board chair to execute a design agreement with Ellis, Rickett and Associates. The motion to amend the agenda was received a second from Garrett Copeland and the motion passed with a unanimous vote.
- **Approve Minutes from January 31, 2017 meeting.**
A motion to approve the minutes from January 31, 2017 was made by Eric Tillman, a second was made by Enid Santana, the motion carried with a unanimous vote.

Scintilla Charter Academy

II. New Business

- 2017-2018 Academic Calendar Approval – Amanda Miller discussed the proposed calendar for 2017-2018 for the board’s consideration. She related that thirteen teacher in-service days were included at vital times throughout the year as administration felt that curriculum training and planning is extremely important for scholar success. Mrs. Miller also discussed that there will be two parent/teacher conference days scheduled during the school year as well. Jeremy Baker asked how the proposed calendar aligns with other schools in the area and Mrs. Miller assured the board that all other local school calendars were taken into account and that SCA’s calendar closely aligns with both. A motion to approve the calendar as presented was made by Enid Santana. Jerry Jennett offered a second and the motion passed with a unanimous vote.
- SCA Wellness Policy Approval – Mrs. Avera spoke to the need to approve the Wellness Policy, Smart Snack Exemption Policy and the Special Dietary Needs Policy in order to comply with the National School Lunch Program’s regulations. Eric Tillman made a motion to approve the Wellness Policy and Jerry Jennett offered a second and the motion carried with a unanimous vote. Eric Tillman made a motion to approve both the Smart Snack Exemption and the Special Dietary Needs Policy as presented. Enid Santana seconded the motion and it carried with a unanimous vote.
- Smart Snack Exemption Approval
- Special Dietary Needs Policy Approval
- Authorization for Board Chair to Execute a Design Agreement with Ellis, Rickett & Associates. A motion was made by Jerry Jennett to allow Zachary Cowart to execute an agreement with Ellis, Rickett & Associates. Enid Santana offered a second to the motion and it passed with a unanimous vote.

III. FINANCIAL REPORT

Eric Tillman reported that finances are currently in good shape and planning has begun for budgeting for next school year.

IV. SCHOOL RELATED REPORT

- Admissions Update – Jennifer Denham reported that only 4 scholars that were offered spots through the lottery decided not to enroll. She expressed that staff has begun calling the waiting lists and have continued to enroll scholars. New Scholar Applications continue to come in daily and a waiting list remains in every grade at this time.

V. OPEN FORUM

No participation.

VI. NEXT MEETING DATE

March 21, 2017 at 6:00pm in the SCA Media Center.

VII. ADJOURNMENT

The meeting adjourned at 6:09 pm. A motion to adjourn was made by Garrett Copeland. A second was made by Enid Santana. The motion passed unanimously.

Zachary Cowart, Board Chair

Date: _____