

## **MEETING MINUTES**

**Board:** Scintilla Charter Academy  
**Board Meeting:** March 21, 2017

**School:** Scintilla Charter Academy

*The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.*

<b>Date:</b>	<b>Start</b>	<b>End</b>	<b>Next Meeting:</b>	<b>Next time:</b>	<b>Prepared by:</b>
March 21, 2017	6:21 PM	6:32 PM	April 25, 2017	6:00 PM	J. Denham
<b>Meeting Location:</b>					
2171 East Park Ave., Valdosta, GA 31602					

<b>Attended by:</b>	
Garrett Copeland Enid Santana Jeremy Baker	<b>Staff:</b> Mandy Avera, Dean of Students & School Support Amanda Miller, Special Programs Director Jennifer Denham, Director of Communications  <b>Others:</b> Daniel DeMerssamen, Valdosta Daily Times Nikki Stewart-Sweat, Parent
<b>Highlights:</b>	

### **CALL TO ORDER**

Pursuant to public notice, the meeting commenced at 6:21 P.M.

#### **I. Administrative Functions**

- **Approve Agenda for March 21, 2017 meeting.**  
Zachary Cowart presented the agenda for the March 21 meeting. Garrett Copeland made the motion and Enid Santana followed that with a second. The vote passed unanimously.
- **Approve Minutes from February 28, 2017 meeting.**  
Jeremy Baker made a motion to approve the minutes from February 28, 2017. Garrett Copeland offered a second and the vote passed unanimously.

#### **II. New Business**

- Special Dietary Needs Policy Revision – Mandy Avera explained that a small revision needed to be made and approved regarding the Special Dietary Needs Policy that the board approved during the February 28<sup>th</sup> meeting. She stated that the revision is to accept documentation of special dietary needs from any medical authority, not just a physician. A motion was made by Garrett Copeland to approve

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the revised policy as presented. The motion was seconded by Enid Santana and passed with a unanimous vote.

- New Personnel – Mandy Avera requested approval for contracts of employment to be offered to four new teachers and two new paraprofessionals for the 2017-2018 school year. Zachary Cowart asked what grades the teachers would be teaching and Mrs. Avera noted kindergarten, fourth and first. A motion to approve the list of potential hires for presentation of contracts was made by Jeremy Baker and seconded by Enid Santana. The motion passed unanimously.

### **III. FINANCIAL REPORT**

Eric Tillman was unable to attend the meeting, however, he assured Mr. Cowart prior to the meeting that all financials are in good standing and that he would provide a more comprehensive update at next month's meeting.

### **IV. SCHOOL RELATED REPORT**

- Field Work – Jennifer Denham explained that 3<sup>rd</sup> & 5<sup>th</sup> grade scholars had the opportunity to participate in field work trip on March 6, 2017. Third grade visited Valdosta State University to watch the play Just So. The show was put on by students and scholars were able to participate in a Q&A session after the play. This field work directly ties in to their third module – Literary Classics. As part of this module scholars will work together to present a reimagined version of Peter Pan and this experience prepared them for the process of presenting a dramatic presentation. Fifth grade scholars visited the Lowndes/Valdosta Historical Museum to learn how sports and sports leaders impacted the history of our community. The scholar's third module focuses on athlete leaders of social change and Valdosta has a rich history that includes minor and major league baseball. The scholars also learned about the rich social and economic history of our community. We are working on having kindergarten visit the Georgia Olive Farm as they are busy studying trees.
- MAP Testing – Amanda Miller reported that our students participated in the winter administration of MAP testing in late January and early February. The data was then reviewed by administration and teacher and is being used to plan for the rest of the school year. Results were also sent home to parents.
- Federal Programs Update – Mrs. Miller explained that SCA's Comprehensive Needs Assessment is in process and that a stakeholders meeting will be held in early April to gather input on developing our school-wide improvement plan. She stated that we are looking to gain insight from as many sources as possible in to set goals and develop a plan to achieve those goals through current or developing programs. She also stated that stakeholder forms were available in the front lobby of the school as well as at the meeting tonight. More information about this process as well as the stakeholder forms will be sent home using all methods of school-wide communication. Mrs. Miller also reported that our last Academic Parent Teacher Team meetings for this school year will be held next week on Monday, March 27 for K-2nd grade families and Wednesday, March 29 for 3<sup>rd</sup> – 5<sup>th</sup> grade families. Both meetings will be held at 5:30 pm.

**V. OPEN FORUM**

No participation.

**VI. NEXT MEETING DATE**

April 25, 2017 at 6:00pm in the SCA Media Center.

**VII. ADJOURNMENT**

The meeting adjourned at 6:32 pm. A motion to adjourn was made by Enid Santana and seconded by Garrett Copeland. The motion passed unanimously.

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Zachary Cowart, Board Chair

Date: \_\_\_\_\_