

MEETING MINUTES

Board: Scintilla Charter Academy
Board Meeting: May 23, 2017

School: Scintilla Charter Academy

The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.

Date:	Start	End	Next Meeting:	Next time:	Prepared by:
May 23, 2017	6:03 PM	6:12 PM	June 13, 2017	6:00 PM	J. Denham

Meeting Location:

2171 East Park Ave., Valdosta, GA 31602

Attended by:

Enid Santana
Zachary Cowart
Jerry Jennett
Jeremy Baker

Staff:

Mandy Avera, Dean of Students & School Support
Amanda Miller, Special Programs Director
Jennifer Denham, Director of Communications
Angela Chastain, Director of Finance

Others:

Danny Brewington, Ed Innovation Partners
Daniel DeMerssamen, Valdosta Daily Times
Gretchen Fricks, Parent
Michael Smith, Parent
Kori Smith, Parent
Niki Tyre, Parent
Jimmy Whatley, Community Member
Quin McGlamery, Community Member

Highlights:

CALL TO ORDER

Pursuant to public notice, the meeting commenced at 6:03 P.M.

I. Administrative Functions

- **Approve Agenda for May 23, 2017 meeting.**
Zachary Cowart presented the agenda for the May 23rd meeting. Jeremy Baker made a motion to accept the agenda as presented. Jerry Jennett offered a second. The vote passed unanimously.
- **Approve Minutes from April 25, 2017 meeting.**
Enid Santana made a motion to approve the minutes from April 25, 2017. Jeremy Baker offered a second and the vote passed unanimously.

II. New Business

- **Calendar Amendment** - Jennifer Denham presented the calendar amendment to the board. During the creation of the calendar the MLK school holiday was inadvertently left off and needs to be added back. The motion to approve the amended calendar was made by Jeremy Baker, seconded by Enid Santana and passed unanimously.
- **Facility/Finance** – Zachary Cowart discussed the exploration of long-term facility finance for acquisition and expansion of SCA. The board discussed options such as local finance and other potential long-term financing solutions. After considering all options, the board has determined that SCA will be working with BB&T. In order to move forward with the process, Jeremy Baker made a motion to authorize the board chair to sign the letter of engagement as presented to the board. Garrett Copeland seconded that motion and the vote passed unanimously. Jerry Jennett added that he felt confident in this group as they specialize in financing charter schools.

Zachary then noted that the board needed to authorize the Declaration of Official Intent to Reimburse Expenditures. This document insures that any expenses the board incurs during facility acquisition and improvements will be tax exempt. Jerry Jennett made a motion to approve the Declaration and authorizing the board chair to sign the Declaration. Jeremy Baker offered a second and the vote passed unanimously.

III. OLD BUSINESS

- **FY18 Proposed Budget** - Angela Chastain explained that salary and benefits is our largest expense and QBE is our largest source of revenue. The board asked about the deficit showing in food service and Mrs. Chastain explained that the general fund will supplement that deficit which is caused by salary and benefits for food service staff.

IV. FINANCIAL REPORT

Eric Tillman was unable to attend the meeting. There was no financial report.

V. SCHOOL RELATED REPORT

Federal Programs

Amanda Miller explained that SCA submitted the School Improvement Plan draft by the April 31st deadline. The school is continuing to work on the Comprehensive Needs Assessment as we prepare the finalized version of the School Improvement Plan.

School-wide Activities

Mandy Avera explained that SCA held a kindergarten graduation, fifth grade graduation, and D.A.R.E. Graduation as the school year wound down.

Jerry Jennett asked Mandy Avera about the upcoming presentation to the State Charter School Commission. Mrs. Avera stated that all charter schools report annually to the SCSC and take questions from the commissioners. She stated that this will be SCA's first year presenting and much of the discussion will pertain to the 2015-2016 school year.

VI. OPEN FORUM

No participation.

VI. NEXT MEETING DATE

June 13, 2017 at 6:00pm in the SCA Media Center.

VII. ADJOURNMENT

The meeting adjourned at 6:12 pm. A motion to adjourn was made by Jeremy Baker and seconded by Garrett Copeland. The motion passed unanimously.

Zachary Cowart, Board Chair

Date: _____

DRAFT