

MEETING MINUTES

Board: Scintilla Charter Academy
Board Meeting: May 26, 2016

School: Scintilla Charter Academy

The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.

Date:	Start	End	Next Meeting:	Next time:	Prepared by:
May 26, 2016	6:06 pm	pm	June 16, 2016	6:00 PM	J. Denham
Meeting Location:					
2171 East Park Ave., Valdosta, GA 31602					

Attended by:	
Eric Tillman Enid Santana Zachary Cowart Garrett Copeland Jerry Jennett Jeremy Baker	Mandy Avera, Dean of Students & School Support Catherine McGahee, Assistant Dean Jennifer Denham, Communications Manager Amanda Miller, Special Programs Director Lauren Baker, Teacher Others: Ann Lukens, MAFB Lars Leader Matt Grush Olivia McCarty, True North Jessica Moore Morgan Thomas Tara Simmons Creation Divine
Highlights:	

CALL TO ORDER

Pursuant to public notice, the meeting commenced at 6:06 P.M.

I. Administrative Functions

Approve Minutes from May 2, 2016 meeting

Motion was made by Jeremy Baker, second by Eric Tillman, the motion passed with a unanimous vote.

Approve Agenda for May 26, 2016 meeting

Motion was made by Enid Santana to amend the agenda to add the soccer proposal, second by Eric Tillman, the motion passed with a unanimous vote.

II. School Related Reports

Amanda Miller: Six staff members attended the Academic and Parent Teacher Team training in Macon just after the last board meeting. SCA was one of only 8 schools in the state to participate in this cohort. APTT is focused on forming the

partnership between families and teachers. The concept was presented to our newly formed Parent Involvement Team and the SCA faculty and staff. Both groups are excited by the potential of this program and look forward to beginning the implementation. The first parent meeting is scheduled for September 1.

III. FINANCIAL REPORT

Eric Tillman reported that the finance committee met this past week with school administration to begin discussing the 2016-2017 budget. He also reported that we will have all furniture paid off this year. He stated that the budget will be approved at next meeting. The finance committee will meet next soon to continue the budget discussion and will also coordinate the audit that is provided by the state free of charge. He expressed that the school is operating on budget and in sound financial shape.

IV. OLD BUSINESS None

V. NEW BUSINESS –

Organizational Chart: Mandy Avera reported that the new organizational format has been thought through extensively and that it will add layers and a strong structure to the school's operations. Jerry Jennett requested that names be added to the chart.

Draft Budget: Eric Tillman reported that there are two areas of the budget that need to be voted on now which include resources and personnel. The packet contains the lump sums for each category. The personnel items total out to be \$2.9 million. This is the largest budget item making up about 85% of the budget. A final budget will be approved at the next meeting. A motion was made by Jerry Jennett to approve the resource and personnel budget categories. Eric Tillman provide the second and the vote passes unanimously.

Salary Schedule: SCA leadership used the state salary schedule and adjusted ours to 92% of that schedule. Establishing this schedule will help with recruitment and hiring so that applicants have prior knowledge of salaries offered. No current staff members will receive a pay decrease because of this schedule. A motion to approve the salary schedule was made by Jerry Jennett and a second by Jeremy Baker. The motion carried unanimously.

Personnel Recommendations: As a point of information, Mandy Avera updated the board on personnel for next year. She stated that all that want to return have been given a letter of intent.

Soccer Club: Coach Richard Steltenpohl would like to use the back field from May 31 – July 29 from 6-8pm. Has provide all necessary liability forms and will make a donation to the school of \$1500 for the summer season. Eric Tillman asked if the time conflicts with others. It does not. Mr. Jennett asked what the age range was and it was stated that they are SCA student ages. Enid Santana requested that an attorney review the agreement to insure we hold no liability. Mrs. Avera agreed to

handle that. Eric Tillman made a motion to accept the agreement pending legal review and Jeremy Baker seconded the motion. The motion passed unanimously.

VI. OPEN FORUM

None.

VII. NEXT MEETING DATE

The next meeting will be on June 16, 2016 at 6pm in the SCA Media Center.

VIII. ADJOURNMENT

A motion was made by Eric Tillman to adjourn the meeting. The motion was seconded by Jeremy Baker and passed unanimously. The meeting ended at 6:18 pm.

Zachary Cowart, Board Chair

Date: _____