

MEETING MINUTES

Board: Scintilla Charter Academy
Board Meeting: September 26, 2017

School: Scintilla Charter Academy

The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.

Date:	Start	End	Next Meeting:	Next time:	Prepared by:
September 26, 2017	6:00 PM	6:08 PM	October 24, 2017	6:00 PM	J. Denham
Meeting Location:					
2171 East Park Ave., Valdosta, GA 31602					

Attended by:	
Eric Tillman Jeremy Baker Jerry Jennett Garrett Copeland	Staff: Mandy Avera, Dean of Students & School Support Amanda Miller, Director of Academic Enhancement Jennifer Denham, Director of Communications Angela Chastain, Director of Finance Others: Kimberly Cannon, Valdosta Daily Times
Highlights:	

CALL TO ORDER

Pursuant to public notice, the meeting commenced at 6:00 P.M.

I. Administrative Functions

- **Approve Agenda for the September 26, 2017 meeting.**
Jeremy Baker presented the agenda for the September 26, 2017 meeting. Jerry Jennett made a motion to accept the agenda as presented. Eric Tillman offered a second. The vote passed unanimously.
- **Approve Minutes from August 29, 2017 meeting.**
Jeremy Baker presented the minutes from the August 29th meeting. Eric Tillman made a motion to approve the minutes from August 29, 2017. Jerry Jennett pointed out a minor change that needed to be made—changing the word from to for on page two under Enrollment Update and made a motion to approve the minutes with the change. Garrett Copeland offered a second and the vote passed unanimously.

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II. New Business

Board Member Conflict of Interest – Mandy Avera asked the board members to sign the annual required Conflict of Interest Disclosure before they left the meeting and return to Jennifer Denham.

Change November Meeting Date – Mandy Avera explained the need to change the date of the November Board meeting from November 28th to November 14th. Staff and board members will be attending state governance training.

III. OLD BUSINESS

None

IV. FINANCIAL REPORT

Angela Chastain updated the board on the status of the annual financial audit. She explained that she had hoped to have everything finalized by the end of September, however, they have had some issues because some of the bookkeeping from last year was done on paper vs. through financial software. Angela explained that she is in constant contact with the auditors to ensure compliance. SCA has until November 1st to submit the audit to the commission, but she plans to have it submitted well before the deadline.

V. SCHOOL RELATED REPORT

EL Case Study – Amanda Miller explained that an implementation specialist from EL Education was part of our pre planning training and after meeting our teachers and learning of our academic improvement, EL asked if we would partner with them on a case study. The case study was presented to the board and Mrs. Miller explained that we were able to share the information with Leadership Lowndes when they visited the school during their education day. She expressed that staff is very pleased with the case study and feels that it is a thorough and accurate representation of our year and the gains we made. Mrs. Miller let the board know that the case study has been shared with SCSC.

Federal Programs Update

Amanda Miller explained that the CLIP was approved so we are currently working on budgets for each federal grant. The implementation grant will be notified on September 29th.

She also added that she would like to remind the board about our first Celebration of Learning on October 17th from 5-7:15. We will mail an invitation to community stakeholders and parents.

Enrollment Update

Mandy Avera explained that we currently have an enrollment of 502 at this time with a target of 480. Our waiting list is still strong with around 47 on the kindergarten waiting list.

VI. OPEN FORUM

No participation.

VI. NEXT MEETING DATE

October 24, 2017 at 6:00 pm in the SCA Media Center.

VII. ADJOURNMENT

The meeting adjourned at 6:08 pm. A motion to adjourn was made by Garrett and seconded by Jerry Jennett. The motion passed unanimously.

Zachary Cowart, Board Chair

Date: _____